



St. Thomas More Junior High School

Fundraising Association Meeting Minutes

September 23, 2024 @ 6:30 PM (In Person and TEAMS)

In-Person Attendees: Melissa Fraser, Kim Fehlaue, Angie Gulevich, Lyndsay Boileau, Latoya Cumberland, Kevin Myskiw, Leanna Chan, Sarah Lartey, Domingo Barretto, Dana Myers, Savannah Palmquist

Online Attendees: Michael Pagacz, Kathy Borden, Kim Holder, Nicole Cooper

- 1) Call to Order (Melissa Fraser) @ 7:13 PM
- 2) Approval of Minutes from June 3, 2024 (Melissa Fraser)

Motion to approve minutes: Lyndsay Boileau

Seconded: Kim Fehlaue

Motion passed – minutes from June 3, 2024 were approved

- 3) Financial Reports/Matters (Melissa Fraser / Latoya Cumberland)
 - Annual Financial Report
 - Typically monthly report is brought up, but for this meeting it's the annual report for Sept 1 – Aug 31
 - Standard practice to do this report.
 - 2 parents needed to audit, Ashley Brewka and Kathy Borden reviewed the financials.
 - Thank you to Ashley and Kathy.
 - Report on transactions from June 1 – Aug 31 (Summer)
 - Staff Appreciation donations \$2055 collected in e transfer and cash
 - Most of the funds were used. STM received the remaining dollars ~900 to be used for a teacher lunch
 - Staff appreciation expenses were paid by Chair/Vice Chair they were reimbursed for expenses
 - GIC's were opened
 - 1. Non Redeemable – not needed until next year, redeemable in July – total was \$41,541.96
 - 2. Redeemable GIC, lower interest rate can be redeemed anytime – total was \$36,541.95
 - Servus Credit Union is where banking is done. Melissa, Kim and Latoya have been the signatories.
 - Will need to update signatories, Latoya to contact Servus for set up.
- 4) Old Business
 - None
- 5) New Business

Positions

 - Review and proposed amendments to the Bylaws
 - Need to review these at each AGM
 - These were updated in 2020
 - Similar to Operating Procedures

Motion to approve bylaws without amendments: Kim Fehlaue

Seconded: Lyndsay Boileau

Motion passed – Bylaws approved without amendments.

- Casino Financial Report
 - Done once a year as required by AGLC
 - They want to know what we are spending the money on, they verify transactions. Report is from May 1, 2023 – April 30, 2024
 - Casino was in March, Money came in May
 - Report captures all activities from Casino Account
- Election of Fundraising Society
 - Alberta Gaming, Liquor and Cannabis (AGLC) requires proof of community (i.e., supports having the large casino fundraising event) in order to keep license to host casino event
 - 4 positions are required. Directors at large can be added.
 - Casino Advisor not required for this year as it is not a Casino year

Position	Previous Member	New Nominees 24/25
Chair (President)	Melissa Fraser	Nicole Cooper
Vice President	Lyndsay Boileau	Sarah Larthey
Secretary	Angie Gulevich	Erin Solano
Treasurer	Latoya Cumberland	Latoya Cumberland
Directors at Large (up to 5):		
Fundraising Director	Kim Fehlauer	Kim Holder
Casino Liaison	VACANT	VACANT
	Domingo Barretto	Lyndsay Boileau
	Maria Sanchez	Savannah Palmquist
	Ashley Brewka	

Chair:

Motion to nominate Nicole Cooper for position of Chair: Melissa Fraser

Seconded: Domingo Barretto

All in favour: Motion passed – Nicole Cooper appointed Chair of STM Fundraising Committee

Vice President:

Motion to nominate Sarah Larthey for position of Vice President: Melissa Fraser

Seconded: Domingo Barretto

All in favour: Motion passed – Sarah Larthey appointed Vice President of STM Fundraising Committee

Secretary:

Motion to nominate Erin Solano for position of Secretary: Melissa Fraser

Seconded: Domingo Barretto

All in favour: Motion passed – Erin Salano appointed Secretary of STM Fundraising Committee

Treasurer:

Latoya Cumberland will continue in the role of Treasurer for the 2024-2025 school year.

Motion to nominate Latoya Cumberland for position of Treasurer: Melissa Fraser

Seconded: Domingo Barretto

All in favor: Motion passed – Latoya Cumberland re-appointed Treasurer of STM Fundraising Committee

Motion to remove Melissa Fraser and Kim Fehlauer as signing authority from the bank and add Nicole Cooper and Sarah Lartey to the bank account: Melissa Fraser

Seconded: Angie Gulevich

All in favor: Motion passed – Remove Melissa Fraser and Kim Fehlauer signing authority and add Nicole Cooper and Sarah Lartey as signing authority on the bank accounts.

Directors-At-Large:

Motion to nominate Kim Holder, Lyndsay Boileau and Savannah Palmquist for Director-at-large: Melissa Fraser

Seconded: Domingo Barretto

All in favor: Motion passed – Kim Holder, Lyndsay Boileau and Savannah Palmquist appointed Directors-At-Large for the STM Fundraising Committee

- Society Annual Return
 - Incorporated in the 90's – required to do an annual return each year.
 - Must include financial statement – needs to be complete by Oct 15, this will be passed to new chair to submit
- 6) Open questions, comments, concerns from parent community
 - Melissa thanked everyone for attending, and for those who put their names forward.
 - Kim, echoed Melissa's comments
 - What the coming year looks like will be discussed by new chair Nicole at the next meeting.
 - Thanks to Kim and Melissa for all their hard work – they care about our kids and it shows.
- 7) Next Meeting Date: October 21, 2024 following School Council Meeting
- 8) Adjournment @ 7:41 PM