



St. Thomas More Junior High School

Fundraising Association Meeting Minutes

January 22, 2024 following SC meeting (In Person and TEAMS)

In-Person Attendees: Kim Fehlauer, Melissa Fraser, Kevin Myskiw, Michael Pagacz, Latoya Cumberland, Lyndsay Boileau, Domingo Baretto, Alisa Taylor
Online Attendees: Kathy Borden

- 1) Call to Order (Melissa Fraser) @ 7:34 PM
- 2) Approval of Minutes from November 20, 2023 (Melissa Fraser)

Motion to approve minutes: Kim Fehlauer

Seconded: Lyndsay Boileau

Motion passed – minutes from November 20, 2024 were approved

- 3) Treasurer's Report (Latoya Cumberland)
 - General bank account received \$976.64 cheque deposit from profit from Purdys fundraiser. Current balance of \$4,228.68. Casino account balance is \$49,558.94
- 4) Old Business
 - Purdy's Fundraiser Update
 - Total of 34 orders \$3,720.50. Proceeds from the fundraiser totaled \$976.64. Easy fundraiser, some work on back end to set up, 3 volunteers to sort orders, office staff assisted in distribution to students. Successful and will do again, potential to earn more in future if we can increase participation (school has 500+ students)

Casino Update

- March 15-16, 2024
 Currently 50% volunteer shifts are filled, this is great but the push is on. Will be increasing promotion through emails, texts and social media. Suggestion was put forward to possibly offer shorter shifts – this could work but is a logistical challenge. We can look at this option as we get closer to the due date – and in the mean-time Melissa can inquire about how we could offer the 4 hour vs. 8 hour shifts. For example, it is difficult to split jobs such as cashier because the training is done at the start of the shift, not for the second person coming on for a split shift. Melissa will contact our advisor to see if he has suggestions for filling volunteer shifts. We also discussed use of angels if we have to, Melissa to confirm how much notice they need, how to hire them and how much they cost. We believe it's around \$60 per shift. Casino application paperwork has been submitted and everything is on track.
- Discussed the casino sign up website. The pop-up ads are distracting at www.signup.com. The group discussed spending \$9.99 for three months (January, February, and March) to eliminate pop-ups.
Motion to approve this cost: Melissa Fraser
Seconded by: Alisa Taylor
Motion passed – \$30 spent on casino sign up website

5) New Business

- Insurance details were discussed in the SC meeting as well as the treasurer's report.

Motion to change insurance from Intact to Lloyd Sadd, partner with ASCA, effective February 2 – as long as the quote comes in at the same cost or lower for similar coverage: Melissa Fraser

Seconded: Lyndsay Boileau

Motion passed – Insurance company to be changed over effective February 2

- Casino Funds Spending - Update and Approval

Motion to approve up to \$4,083.65 on specific sensory equipment as presented at today's meeting for the sensory room. Melissa Fraser

Seconded: Domingo Baretto

Motion passed – FRA will spend up to \$4,083.65 on specific sensory equipment.

- Use of ASCE grant funding for SC promotional items - Approval

Motion to approve up to \$80 of remaining funds from ASCE grant to be used on SC promotional items for the remainder of the year at school events. Melissa Fraser

Seconded: Latoya Cumberland

Motion passed – Up to \$80 of ASCE grant funds will be used on SC promotional items for parents for the remainder of the year.

- Further Fundraising this year was brought up. We have a lot going on – March Casino, Parent Workshop in April, Grade 9 Farewell & Staff Appreciation in June. We have a couple of free months, can we fit in another fundraiser? Options presented as:

BBQ fundraiser

Wednesday, May 22 is this year's Track and Field event. Kevin and Lyndsay expressed that last year's BBQ was a fantastic contribution to the event. Food options will be greatly reduced if we do it again this year. To discuss in February.

Two other seasonal spring ideas:

- Salisbury gift cards: <https://salisburygreenhouse.com/fundraising/>
- Make It Sow Inc. Seeds Sales: <https://makeitsow.com/program/>

Concluded that we will likely go ahead with the BBQ and save other ideas for a non-casino year (next year).

6) Open questions, comments, concerns from parent community

- No questions or comments raised

7) Next Meeting Date: February 26, 2024

8) Adjournment @ 8:04 PM